

Academic Support and Complex Program Director
Marian University

Direct Link: <https://www.AcademicKeys.com/r?job=261516>

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Posted Aug. 22, 2025, set to expire Dec. 21, 2025

Job Title Academic Support and Complex Program Director
Department College of Osteopathic Medicine
Institution Marian University
Indianapolis, Indiana

Date Posted Aug. 22, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Osteopathy
Medicine - General

Job Website <https://marian.rec.pro.ukg.net/MAR1500MNUI/JobBoard/fde73847-46d9-4c8a-924e-a28b5c630bfc/OpportunityDetail?opportunityId=869aa162-1357-4af9-8151-aedfdbff0b70>

Apply By Email

Job Description

As part of a diverse community of faculty and staff who represent many faith traditions and worldviews, Marian University Wood College of Osteopathic Medicine is seeking an Academic Success and COMPLEX Program Director to promote our Catholic Franciscan mission and identity by fostering student achievement and well-being.

Required Qualifications:

Educational Background:

A Master's or Doctoral degree in education, psychology, osteopathic medicine, or a related field is required. Clinical background in osteopathic medicine is highly preferred.

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Experience:

Proven experience (at least 3 years) in academic coaching, curriculum development, or a similar role, with an emphasis on medical education, particularly for COMLEX preparation.

Familiarity with COMLEX exam structure and content areas, with a solid understanding of osteopathic principles and practices.

Experience in teaching or mentoring medical students in study strategies, test-taking techniques, and stress management.

Skills:

Strong Communication Skills: Ability to clearly explain complex medical content, provide constructive feedback, and engage with students empathetically.

Organizational Skills: Experience in creating study plans, managing multiple projects, and coordinating activities that address the academic and emotional needs of students.

Technological Proficiency: Comfort with using adaptive learning tools, online resources, and learning management systems to track student progress and deliver content.

Holistic Support Ability: A strong understanding of student mental health and well-being, with experience in providing stress management techniques and supporting students through challenging academic environments.

Personal Attributes:

Compassionate, patient, and approachable, with a genuine desire to help students succeed both academically and emotionally.

Strong problem-solving skills, able to adapt strategies based on individual student needs.

A proactive and innovative mindset, willing to collaborate and improve upon existing educational strategies to meet evolving student needs.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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