

Program Support Specialist, Family Medicine
University at Buffalo, The State University of New York

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Posted Oct. 21, 2021, set to expire May 21, 2022

Job Title	Program Support Specialist, Family Medicine
Department	Family Medicine
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Oct. 21, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Family & Community Medicine Medicine - General
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Job Description

Assist in the successful completion of New York State AHEC System health workforce development projects via programmatic outreach, advocacy and support services, as well as serve as the direct support role for the Rural Communities Opioid Response Program (RCORP), AHEC Scholars and AHEC SET Program.

- * Develop/Create all AHEC SET program printed correspondence/materials as needed.
- * Develop and Coordinate virtual career exposure and non-clinical simulation activities for student engagement/participation.
- * Develop non-clinical program curricula/modules for student engagement/participation.
- * Facilitation of student/team SET Case Scenario debriefings.
- * Oversee the enrollment of AHEC Scholars students for participation in the AHEC SET - Simulation Education Training in the Oxford Medical Virtual Simulation Platform.

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- * Develop an Outreach Calendar of activities for the NYS AHEC System Statewide Office.
- * Assist with coordination of federal and state legislative advocacy efforts to support continued funding for the New York State AHEC System.
- * Maintain Legislative updates and roster of constituents for dissemination to the NYS Area Health Education Centers/Regional Offices.

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About UB The University at Buffalo is SUNY's most comprehensive public research university, and an outstanding place to work. UB amplifies ambition for faculty and staff by offering endless possibilities to achieve more. Here, people from all backgrounds and cultures challenge and inspire each other to discover, learn and succeed. Dedicated staff and engaged faculty collaborate to further knowledge and understanding, and develop tenacious graduates who are valued for their talents and their impact on global society. Visit our website to learn more about the <http://www.buffalo.edu> University at Buffalo. As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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